**2024 SESSION OPERATING BUDGET AMENDMENT PROPOSAL**

**OFFERED IN:** The House Finance Subcommittee for the Department of [Insert Agency]

**TO:** HB 268 / HB 270

**OFFERED BY:** Insert Legislator

**FISCAL YEAR:** Insert Fiscal Year

**DEPARTMENT:** Insert Agency

**APPROPRIATION:** Insert Appropriation

**ALLOCATION:** Insert Allocation

**ADD:** Insert dollar amount (e.g., $500,000), funding source, (e.g., general funds, federal funds, etc), fund code (e.g., 1004).

**DELETE:** Insert dollar amount (e.g., $500,000), funding source, (e.g., general funds, federal funds, etc), fund code (e.g., 1004).

**POSITIONS:** If the increment adds or deletes positions, please put an “ADD” or “DELETE” below and insert number and type of positions. The request must specify whether they are permanent full-time positions (PFT), permanent part-time positions (PPT), or temporary positions (Temp).

**EXAMPLE:**

**ADD: 1 PFT position, 2 PPT positions, and 1 Temp position**

**EXPLANATION:** State purpose and anticipated impact on services/programs.